



SYSTEMS
Office Furniture

Refurbished Steelcase Leap v2

Partial Assembly



**Assembly
Code: 8-1**

Have a question or need help with assembly? Reach out to us.

Monday - Friday
8:00 am - 5:00 pm CST
979.776.2100
SystemsOffice.com

If you are missing parts or discover defects and/or damage while assembling this product, you could be eligible for a replacement free of charge. We are always here to help.

Visit Our Assembly Page



SystemsOffice.com/assembly

What's in the box?

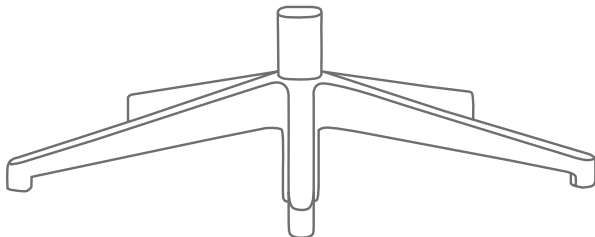
Partially Assembled Chair Body



Cylinder



5 Star Base

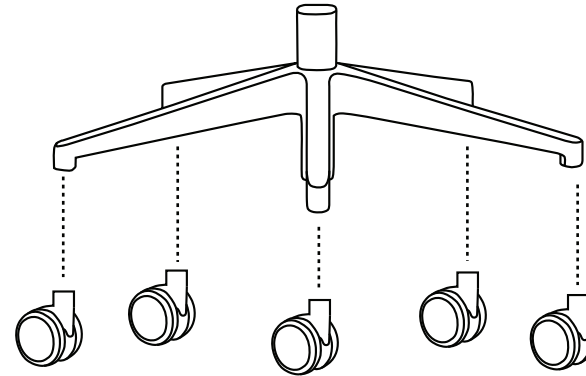


Casters (5)



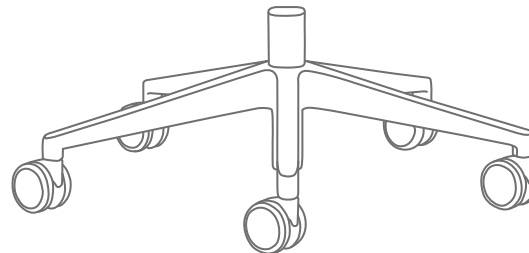
Step One

Place all components on a flat surface. At the bottom of the 5 Star Base, insert caster wheels. Metal locking mechanism should be firmly pushed into place.



Step Two

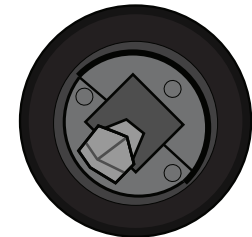
Insert the **Cylinder** into the 5 Star Base.



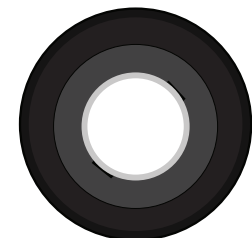
Step Three

One of two cylinders are included. Please identify which Cylinder you have, based on the top that should be sticking out of the 5 Star Base after Step Two.

Side Lever Activated



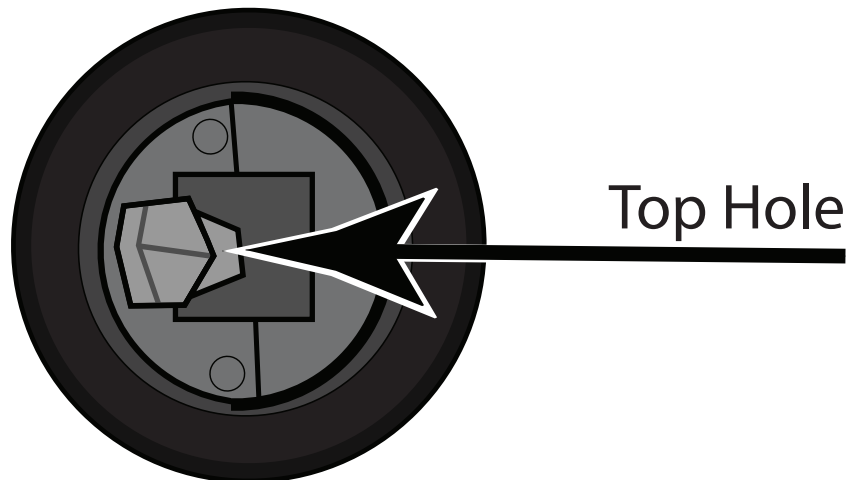
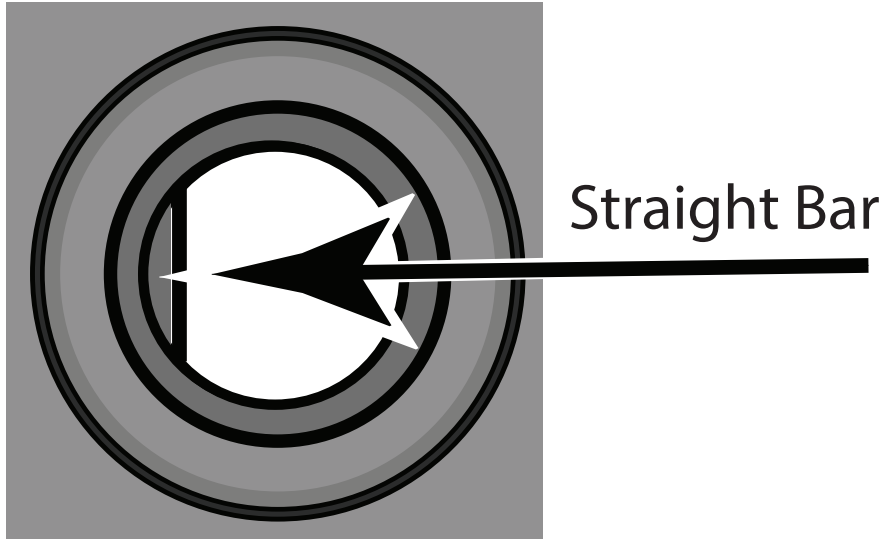
Top Button Activated



Side Lever Activated

Step Three

Line up the Cylinder to point directly at the straight bar piece. The hole in the top can be used as a visual guide. After that, your chair is complete. Enjoy!

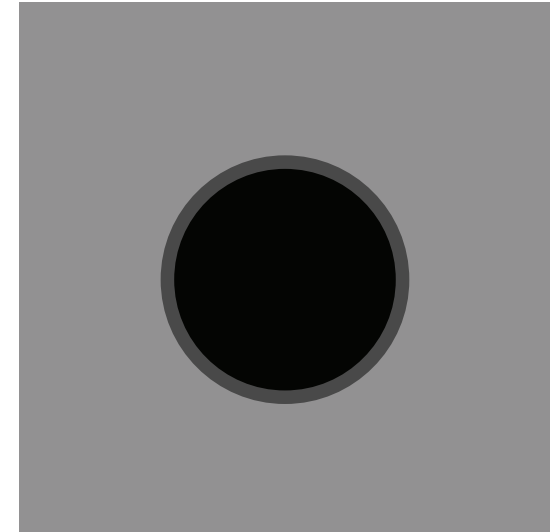


Top Button Activated

Step Three

Line the shaft up on the Cylinder with the chair's receiving hole. Insert the Cylinder and your chair is complete. Enjoy!

Receiving Hole



Shaft

